LEE COUNTY COMMISSION

Chairman
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LEE COUNTY ALABAMA
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Members
Doug Cannon, District 1
Ross Morris, District 2
Jeff Drury, District 3
Tony Langley, District 4
Richard LaGrand, District 5

JOB ANNOUNCEMENT

Job Title: Animal Control Officer	**Hours of Availability:** Monday-Friday; 7am-3:30pm *On call availability, including nights, weekends and holidays.
Closing Date: November 17, 2026	**Position Announcement:** AC011-03-2026
Work Location: Lee County, AL	
Division/Department: Animal Control/Environmental Services	
Reports to: Chief Animal Control Officer	
■ **Full-time** ▭ **Part-time**	**Starting Pay Range:** $44,666.75 - $51,366.76

JOB SUMMARY: This position is responsible for the enforcement of animal control ordinances.

ESSENTIAL JOB FUNCTIONS:

- Receives complaints from rural county residents.
- Set animal traps.
- Captures and transports stray, suspected rabid, and injured animals.
- Captures and manages aggressive animals.
- Delivers animals to appropriate shelter, Veterinary Clinic, Raptor Center, or other appropriate location
- Investigates bite reports; ensures animal is secured in quarantine.
- Investigates cruelty or neglect complaints.
- Completes office work, including but not limited to, complaint/animal paperwork, computer work, database entry and record keeping.
- Maintains current and accurate documentation of completed work in Animal Control program/database, and on appropriate forms.
- Maintains assigned vehicle with routine maintenance, cleaning, and disinfecting.
- Initiates warrant; testifies in court.
- Assists county law enforcement with animal related cases.
- Consults with veterinarians, and other animal related businesses and organizations.
- Attends meetings, conferences, workshops, and training sessions.
- Delivers presentations to community groups.
- Educates the public and participates in public events.
- Responds to citizens' questions and comments in a courteous and timely manner.
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems.
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of local ordinances, laws and regulations governing domestic animals.
- Knowledge of animal behavior and animal control tools, techniques, and procedures.
- Knowledge of infectious disease characteristics and control.
- Knowledge of county and department regulations, policies, and procedures.
- Knowledge of county geography and roads.
- Knowledge of the chemicals used in the disinfection of animal kennels.

- Knowledge of traffic hazards, safety principles, rules, regulations, and speed limits.
- Skill in the trapping and transportation of animals.
- Skill in prioritizing and organizing work.
- Skill in public and interpersonal relations.
- Skill in oral and written communication.
- Ability to resolve problems and handle complaints from citizens concerning animal control.

QUALIFICATIONS:

- High School diploma/GED and one (1) year of related experience, or equivalent.
- Possession of a valid state issued driver's license.

HOW TO APPLY: (Previous applicants should reapply.)

- Visit www.leeco.us go to HUMAN RESOURCES click JOB APPLICATION under Related Links
- Completed job application can be faxed to 334-737-3609 or emailed to humanresources@leeco.us by the closing date listed on the job announcement.
- Paper applications are available at Lee County Commission Human Resources office located at 215 South 9th Street Opelika, AL (Second Floor) from 8:30 a.m. to 4:30 p.m.
- Applicants can also apply at the Alabama State Employment Office.

Lee County is an Equal Opportunity Employer, we will recruit, hire, train, promote, discipline, and discharge in all eligible job groups without unlawful discrimination based on **race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, political affiliation** or **genetic information** or any other characteristics protected by law. *To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described in accordance to* Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131).